

Breakthrough Change Initiative: Risk Management

Phase One, Second Review: Refinement of Project Goals, Scope Approach **Date: 03/04/05**

1. Project Goals		
Primary Goal	Measures	Targets
Cost Savings (2005-2010)	Frequency of Loss Severity of Loss	\$800,000 (General Fund, 2005-2006)
Secondary Goals	Measures	Targets
Accountability Reporting Training	Turn around time for claim reporting Department training policies and procedures Availability of Risk Management data for management review Reduction in number of claims	Reduction in average # of days for claim processing Early claims assessment Reduction in average \$ dollar amount per claim Increase in # of Departments incorporating standardized RM policies and procedures Quarterly RM history report per department
<p>2. Scope: What's in? What's out? Will review 4 main areas of Risk Management and policies around Best Practices</p> <ol style="list-style-type: none"> 1. Liability Claims – primarily driving and employment claims 2. Workers compensation – primarily lifting, vehicle entry and effective mitigation tools 3. *Property and Liability Insurance 4. Harm and Loss Prevention <ul style="list-style-type: none"> • Every employee has responsibilities in Risk Management • Management review of Risk Management process/procedures in their department <p><i>*private sector team member currently rates property insurance experience as an A+</i></p>		
<p>3. Approach:</p> <ul style="list-style-type: none"> • Review of internal Risk Management process by committee • Research internal and external examples of Best Practices. • Presentation of subject matter by experts: <ul style="list-style-type: none"> >Lew Leigh, Executive Director, WA Cities Insurance Authority >Jim Anshutz, Risk Manager, City of Seattle <p>We will look at each area in terms of:</p> <ul style="list-style-type: none"> • An opportunity for cost savings - short term and long term • Best Practices - internal and external for cost savings or overall efficiencies • Overall impact to costs (small but frequent claims vs. large but infrequent claims) 		

4. Special needs and requests?

City Manager/BT Leaders

ELT

Council

Exchange of Information

- Fire/Police/General Services records and reports on accidents
- TPU claims-backflow sewage

- Open to strategies that require upfront costs for sustainable reductions
- Position that Risk Management becomes a priority for Senior Management